



### Contact Information

Melanie Nunez | Owner  
786.556.9813  
contact@melsremotenotaryservices.com  
www.melsremotenotaryservices.com

### Address

15540 SW 127th  
Avenue, Unit 205  
Miami, FL 33177

**CAGE:** 9D7B5  
**UEI:** JZ2QUGUMJBX5

Mel's Remote Notary Services is a remote and mobile small woman-owned business serving Florida and all States permitted by law. Our company offers the full spectrum of remote and mobile notarizations and our main goal is to provide excellent quality customer service. We come prepared with over 10 years of industry experience, bilingual services, loan document knowledge, and are fully screened, bonded and insured.

Please contact us for more details on our federal contracting abilities.

### Core Competencies

- Certified NNA Loan Signing Services
- Remote Notarizations
- Certified Mobile Notary
- Wedding Officiant / Wedding Certificates
- Wedding Photography & Videography
- Personal & Corporate Legal Documents
- Real Estate Loans
- All Other Documents Permitted by Law

### Differentiators

#### Memberships

- Full Mobile Office
- National Notary Association
- Fedlinks Approved Vendor

#### Certificates

- Remote / Mobile Loan Signing
- Remote / Mobile Notary
- WOSB, WBE, CBE & SBE

### Past Performance

#### InnFocus - 2020 - Present

Notarize in-house corporate documents

#### Amrock - 2020 - Present

Remote, hybrid, & mobile closings



### NAICS Codes

541199, 541120, 518210, 541921 561439,  
812990, 561990, 923110, 561611

### SIC Codes

7389, 7374, 7379, 7389, 7221, 7334, 4899,  
7299, 7389, 7299, 7389, 9411, 7381